Local Government Commission | Bay Area Climate Adaptation Network Internship
Summer / Fall '18

Description

The Bay Area Climate Adaptation Network (BayCAN) is a collaborative network built by and for local government staff to help coordinate an effective and equitable response to the impacts of climate change on water, public health, ecosystems, fire, and our shorelines. The Network is in its early stages, and is currently supported by the Local Government Commission (LGC), which seeks a part-time research assistant/project associate intern *(unpaid*)* to help support BayCAN's rollout and initial climate adaptation initiatives, projects, and day-to-day operations.

The BayCAN Intern will support BayCAN projects through adaptation and resilience research; climate adaptation news and emerging trends tracking; and Network administration, event, and member communication support. This internship is an opportunity for students to work with LGC to support local government employees throughout the Bay Area, and to gain experience working in a professional environment on climate adaptation and local government network development. LGC is committed to providing a robust experience and contributing to the professional development of its interns. The chosen candidate will have meaningful work, independent tasks to complete, and deliverables to showcase their work at the end of the internship.

This position will be located in the Bay Area.

*LGC is willing to complete any necessary responsibilities for this internship to receive college credit.

Duties and responsibilities will be from among this list:

- Support the development of the Network's structure and scoping of the Network's initial activities
- Compile regionally relevant climate adaptation and resilience resources and information, and distribute to Network's members in succinct and engaging ways
- Work with LGC staff to provide logistical support for member meetings and member communications
- Establish a Network calendar to identify and make members aware of events of interest
- Support regional activities as defined during the scoping of the Network's initial activities. These may include developing regional vulnerability snapshots, best practices compilation, policy models, etc.

Qualifications

- Currently pursuing or completed a Bachelor's degree in a related environmental or public policy field;
- Interested in learning about local governments and CA climate adaptation policy
- Proficient in MS Word, Excel, and Google platforms
- Strong attention to detail
- Self-motivated, communicative, and dependable
- Available at minimum 8 hours per week, for 10 weeks (start date: ASAP)

About LGC

The Local Government Commission is a California 501(c)3 not-for-profit organization that works to build livable communities and local leadership by connecting leaders via innovative programs and network opportunities, advancing policies through participation at the local and state level, and implementing solutions as a technical assistance provider and advisor to local jurisdictions.

To apply: Submit a Resume & Cover Letter to Julia Kim (jkim@lgc.org) and Bree Swenson (bswenson@civicspark.lgc.org).